

**COLLECTIVE BARGAINING AGREEMENT**

**Between**

**GREATER NEW BEDFORD REGIONAL VOCATIONAL TECHNICAL  
SCHOOL DISTRICT**

**And**

**GREATER NEW BEDFORD EDUCATORS UNION**

**July 1, 2021 to June 30, 2024**

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## AGREEMENT

This Agreement is made between the Greater New Bedford Regional Vocational Technical School District (the "District") and the Greater New Bedford Educators Union (the "Union").

### Article 1 RECOGNITION

- A. The District recognizes the Union as the exclusive representative for purposes of collective bargaining on all matters subject to negotiation pursuant to M.G.L.ch.150E including wages, hours and other terms or conditions of employment for all those employed by the District pursuant to the Department of Labor Relations Certification in Case No. WMAM-20-7932: All full-time and regular part-time professional employees employed by the Greater New Bedford Vocational High School District, including teachers (academic and vocational), librarians, nurses, counselors (guidance & adjustment), and school psychologists, but excluding administrators, substitutes, and all managerial, confidential, casual and other employees of the District.
- B. Regular part-time employees shall be covered by the Agreement to the extent it is applicable and shall receive all pay and benefits pro-rata based on FTE and according to applicable law. Other provisions of this agreement setting conditions of employment for part-time employees may not be applied as written but will be applied only to the extent consistent with the duties, work year, work week and workday schedules associated with the part-time position as set forth in the job description.
- C. Unless otherwise indicated, the employees of the above unit will be referred to as Educators and reference to Educators will include both male and female.

### Article 2 MANAGEMENT RIGHTS

- A. Except as abridged or modified by a provision of this Agreement, the District, and such other officials as may be authorized to act on its behalf, retain all rights and powers granted to the District by law including the right, responsibility, and prerogative to direct the operations of District in all aspects.
- B. By the way of example, but not limitation, management retains the following rights: to determine the mission, budget and educational policy of the District; to determine the organization of the District, and the number types or grades of employees assigned; to determine whether work will be performed by bargaining unit personnel, other employees, or outside contractors, regardless of whether such work was formerly performed by such personnel; to establish policies, rules and regulations, enforce existing rules, regulations and policies and to add to or modify policies, rules and regulations; to make all determinations involving or affecting the hiring, promotion, assignment, direction, and transfer of personnel; to determine the number hours, days and duties assigned to particular titles or positions; to establish new titles and to reorganize positions in the school to meet the needs of the District; to determine the types and numbers of programs to be provided and to determine the types, qualifications and numbers of staff required for such programs; to take actions necessary to

comply with federal or state law, regulations or mandates; to establish work hours and school day and year schedules; to determine the equipment or technology to be used, and clothing to be worn in the performance of duty; to establish and determine qualifications, fitness and ability to perform work; to create and amend job descriptions; to lay off employees in the event of lack of work, funds or enrollment; to take actions necessary to carry out its responsibilities in situations of emergency; to determine all measures to maintain the security of the school and its students, staff, officials, and guests; to dismiss, demote, suspend or otherwise discipline employees; and to take steps to investigate alleged wrongdoing and to require the cooperation of all employees in investigations (e.g., providing statements or answering questions about matters observed that are under investigation).

- C. The failure to exercise any management right shall not be deemed a waiver. Except as expressly provided by a specific provision of this Agreement, the exercise of the aforementioned rights shall be final and binding and shall not be subject to any further bargaining obligation.
- D. In the event that the District proposes School Committee policies or handbook provisions that impact the rights of unit members, the District shall notify the Union, and upon request meet to bargain the impacts for up to 60 days prior to implementation (except where an emergency or legal mandate requires sooner implementation). The parties may continue to bargain post implementation if unable to complete impact bargaining prior to implementation.

### **Article 3 SALARIES**

- A. Employees shall be paid bi-weekly by electronic deposit, to the financial institution of their choosing, based upon the salaries set forth in the attached salary schedule in Appendix A, throughout the 12-month calendar year in 26 equal pay periods.
- B. All stipends paid for additional duties performed shall be in accordance with the attached Appendix B. Stipends may be pro-rated or eliminated if the job is not completed or not performed.
  - 1. Stipends for full year activities will be paid in the first pay period in June.
  - 2. Coaches will be paid on the next regularly scheduled payday following the end of the season. Payments will be made provided all coaching duties and responsibilities are completed to the satisfaction of the Athletic Director (e.g., turn-in of all school owned uniforms and equipment).
- C. Stipend assignments shall be made annually by the District based upon an application process as determined by the Superintendent-Director. The District shall make appointments to stipended positions covered by this Agreement subject to the following:
  - 1. All positions will be posted annually.
  - 2. Recognizing the value of having District employees as coaches, employees of the District will be considered for appointments to stipended positions listed in Appendix B, with the understanding that non-employee candidates may be appointed in the discretion of the Superintendent-Director or designee.
- D. Upon the hiring of a new bargaining unit member, the Superintendent-Director shall have the

sole discretion to place the employee on the Salary Schedule based on the employee's education and experience, unless market conditions dictate the need for a higher salary.

- E. Employees must be appropriately licensed. Employees who are unlicensed (without a waiver) or become unlicensed may be subject to dismissal. An employee without the appropriate license may be prevented from moving to new steps or columns on the salary schedule.
- F. A teacher shall advance from column to column on the Salary Schedule by obtaining the requisite degree or license and for certain columns also obtaining the specified number of course credits from an accredited institution of higher education.
  - 1. Vocational teachers with an initial Chapter 74 License or a waiver will start on the first column and may progress to the Professional License column after obtaining DESE Professional Licensure and presenting appropriate documentation to the District.
  - 2. All credits beyond the Bachelor level must be graduate credits, and unless specifically allowed by the Superintendent-Director must be taken after the receipt of the degree.
  - 3. Horizontal movement on the Salary Schedule is limited to one column per year; except that a CVTE educator with an advanced degree who is placed in the Chapter 74 Initial License column who obtains the professional license may then be placed in the column corresponding to the educator's degree and District approved course credits.
  - 4. Educators are required to satisfactorily meet the professional development and applicable licensure requirements of the Massachusetts Department of Elementary and Secondary Education. The method by which a teacher proposes to satisfy this requirement must be approved in advance by the Superintendent-Director. The Superintendent-Director has the right to deny advancement in step/column on the salary schedule if the teacher is not making satisfactory progress towards meeting license requirements in the judgement of the Superintendent-Director.
  - 5. Upon completion of professional development opportunities completed in the district during district mandated activities, teachers will be issued PDPs through the school management system. Teachers who present Professional Development during scheduled PD days will receive double the PDP's provided to attendees for their own re-licensure. PDPs that are not associated with graduate course credits may not be used for column movement.
- G. Credits for courses taken prior to employment by the District must be presented to the Superintendent-Director for evaluation and approval for initial salary placement. After initial placement, approval of courses toward column movement may be granted only by the Superintendent-Director and must be secured in advance.
- H. After initial placement, appropriately licensed employees shall advance one (1) step on the salary scale for each full completed academic year of service, until they reach maximum. In order to get credit for a full year the employee must have worked at least **95** school days.

I. Employees who are requesting to advance to a different column on the Salary Schedule shall notify the Superintendent-Director or designee of their intent, in writing, prior to the December 15 preceding the beginning of the school year in which the column movement is to take place. All documentation including a copy of the official transcript and syllabus of the course(s) supporting all column moves for the current school year must be submitted:

- By August 15 for a column move in the first pay period of September.
- By January 15 for a column move in the first pay period of February.

If the documents are not submitted by that time, or the notice is not timely given, no column movement will take effect.

J. Other Rates of Compensation. The hourly rate for work related to educators' contractual duties that the parties agree in writing to compensate over and above employee salaries, unless otherwise specified, shall be set forth in Appendix B. Rates of pay for work that is not related to educational activities (e.g., direct work by CVTE teachers within their trade) will be set by the District.

K. The District will issue a letter to each unit member identifying the current step, column, and salary for the current year on or before September 15. The letter will also contain other compensation and benefit information such as accrued unused sick leave days, and a current projection of sick leave available for end of career sick leave buy back.

L. If an Educator separates from employment the work year, the member shall receive a prorated share of the Educator's annual salary based on the Educator's period of service in relation to the number of days in the work year, minus the compensation already paid.

M. If an Educator deceases during the work year, the member's estate shall receive a prorated share of the Educator's annual salary based on the Educator's period of service in relation to the number of days in the work year, minus the compensation already paid. The educator's estate will also receive any retirement benefit to which the educator would have been eligible if retiring that year.

N. Employees who have been authorized in advance to use their personal vehicles for school-related travel will be reimbursed for mileage upon written request at the prevailing IRS rate. The District may prescribe forms, procedures, and documentation requirements as a condition of receiving the reimbursement.

- O. Longevity. Educators will receive a stipend based upon their completed years of continuous service to the District as set forth below. Years of service will be ascertained as of June 30, and longevity payments will be made in lump sum in the last pay period of June. Educators must be employed at the time of the payment to be entitled to receive the payment.

Completed Years	Amount
10	400
15	1000
20	1200
25	1400
30	1600
35	1800

#### Article 4 GRIEVANCE PROCEDURE

- A. The term "grievance," for the purpose of this Agreement, shall mean a claimed violation or misinterpretation of a specific provision of this Agreement. Days, for the purposes of this Article only, shall mean calendar days unless otherwise specified.
- B. The parties are encouraged to engage in informal resolution of disputes by discussing them with the appropriate administrator prior to filing a grievance.
- C. All grievances filed at Step 1 and 2 of the grievance procedure shall specify:
1. Particular contract article and section violated;
  2. Facts supporting each violation in reasonable detail;
  3. Date each act or omission occurred; and,
  4. Remedy sought for each contract violation.
- D. In general, letters issued by the District are not arbitrable, even if the letter points out a performance issue with which the employee disagrees. In such a case, the employee may submit a rebuttal to the letter, which will be kept with the file copy of the letter. Such a rebuttal must be submitted within 10 days of the date the letter is delivered.
- E. Steps of the Grievance Procedure:
1. Step 1: Within 15 calendar days of the occurrence giving rise to the grievance, the Union must present the grievance to the Principal. The Principal (or designee) shall answer the grievance in writing within 10 days, or if the Principal (or designee) meets with the Union to discuss the grievance, the answer shall be due 10 days after the date of the meeting. If such answer does not resolve the grievance, or the Principal (or designee) does not respond within the allotted time, the Union may proceed to the next step.
  2. Step 2: Within 10 days of the answer at Step 1, or within 10 days of the date the answer was due, the Union may file the next step grievance with the Superintendent-Director or designee, who shall within 10 days, give an answer in writing. If the Superintendent-Director or designee meets with the Union to discuss the grievance the answer shall be due 10 days after the date of



the meeting. If such answer does not resolve the grievance, the Union may proceed to the next step.

3. Step 3: Within 10 days of the answer at Step 2, or within 10 days of the date the answer was due, the Union may file the next step grievance seeking School Committee review. The grievance shall be filed with the School Committee at the District's main office, to be reviewed by the Committee at the next available meeting. The School Committee shall determine whether it will hear the grievance and if so, a hearing shall be held at which the Union shall present the grievance. Within 20 days of the hearing, the School Committee will respond to the grievance. If the School Committee chooses not to hear the grievance it shall notify the Union in writing, and that shall constitute the Step 3 response for the purpose of further appeals.
4. Failure of the Union at any step to timely appeal the denial of the grievance shall constitute a waiver of the grievance and the right to proceed further. The parties may extend timelines to dates certain by mutual written agreement. When a deadline will fall on a weekend or legal holiday the deadline shall be automatically extended to fall upon the next business day. The parties acknowledge that business may be conducted over school breaks but reasonable extensions of timelines falling during such breaks will be liberally granted.

#### F. Arbitration.

1. Within 30 calendar days after the Step 4 response, the Union may invoke arbitration by filing a demand with the American Arbitration Association ("AAA"), with a copy to the District. If the demand is not timely filed in accordance with this provision, the matter shall be considered settled on the basis of the decision last issued by the District.
2. Should an employee elect to pursue any statutory arbitration remedy regarding a suspension, including arbitration under M.G.L. c. 71, §42D, such arbitration shall be subject to the standards and procedures set forth in this Agreement. The parties agree to seek arbitration of dismissals and suspensions in accordance with the procedures set forth in this Agreement and cooperate to consolidate any statutory claim for arbitration relating to the same transaction or occurrence with the arbitration process commenced pursuant to this Agreement, so that there is only one arbitration proceeding.
3. The American Arbitration Association shall be requested to provide a list of arbitrators from which a selection shall be made in accordance with the AAA Labor Arbitration Rules. Fees and expenses for the arbitrator's services shall be shared equally by both parties. Unless otherwise agreed by the parties, the hearing locale shall be the Greater New Bedford Regional Vocational Technical High School.
4. The arbitrator shall have the authority to settle only grievances defined herein. The arbitrator shall be empowered to decide matters of procedural arbitrability and may be asked to make preliminary determinations of substantive arbitrability, provided that the parties retain the right to have substantive arbitrability determined by a court. The arbitrator shall have no power to add to, subtract from or modify the terms of this Agreement. A dispute that was not raised in the grievance may not be raised for the first time in arbitration.

5. The following matters shall not be subject to grievance arbitration under this Agreement:
  - a. disputes over alleged unlawful discrimination, except discrimination based on union activity;
  - b. reassignment for non-disciplinary reasons; and
  - c. any incident which occurred or failed to occur outside of the effective dates of this Agreement.
6. The arbitrator shall be without power to make any decision in conflict with the laws of the Commonwealth of Massachusetts. The decision of the arbitrator in accordance with the Agreement shall be final and binding on both parties.

#### **Article 5: LENGTH OF SCHOOL DAY AND YEAR**

##### **A. Work Year**

1. The school year shall be one hundred and eighty-five (185) days, including at least five (5) professional development days, inclusive of freshman orientation and the open house. In addition, employees new to the District may be assigned additional orientation days. The District shall have the right to determine the school calendar, including early release or late start days for professional development.
2. Certain employees identified by the District shall be required to work additional days at their per diem rate of pay. Additional days shall be scheduled at the discretion of the District (before the start of the year, after the end of the year, or during summer or other break periods).
  - a. Guidance counselors may be required to work up to an additional eight (8) days.
  - b. School Adjustment counselors may be required to work up to an additional five (5) days.
  - c. Full time School Nurses may be required to work up to an additional fifteen (15) days.
3. Employees without professional status hired after June 1, 2021, may be required to work an additional three (3) days per year without additional compensation and must complete prescribed mentoring activities. This additional time does not include time spent on coursework required by the District, such as Research for Better Teaching, which new employees are required to complete in their first three years of employment.

##### **B. Hours of Work**

1. Employees shall report each day at least 10 minutes before the start of the student day (as set forth in the student handbook) and may depart 30 minutes after the student day ends (provided their professional responsibilities are complete). The workday shall not exceed 7.5 hours on days when employees do not have specific additional responsibilities as provided in this Agreement. On Fridays, Educators may depart 15 minutes after the end of the student day. Prior to the start of each school year the District shall provide written notice of the exact starting and ending times of the regular workday.

2. On workdays when there is a delayed opening or early closing due to weather, the reporting time for employees shall be moved back by the specified amount of the delay. Educators will report 10 minutes before students and depart 15 minutes after students.
3. Late start days for professional development may be scheduled substantially as follows: professional development begins at 7:30 a.m.; professional development ends at 10:15 a.m.; students report at 10:30 a.m. Early release days for professional development may be scheduled substantially as follows: students dismissed at 10:49 a.m.; professional development begins at 11:30 a.m., and ends at 3:00 p.m.
4. The District reserves the right to alter specific student and staff starting and ending times with reasonable notice to the Union, at least 30 calendar days prior to changes taking effect.
5. Educators working within the building shall be scheduled for a duty-free lunch of 30 minutes, inclusive of passing time.

#### C. Extra Help

1. All teachers shall be required to provide extra help to students after school from the end of the student day until the end of the workday unless they have other responsibilities as defined in this Agreement or as determined by the District.
2. Teachers must communicate to students when they will be unavailable for extra help due to meetings and other responsibilities.

#### D. Faculty and Department Meetings

1. The District shall be entitled to schedule up to three faculty meetings per trimester lasting approximately 60 minutes, starting 15 minutes after the end of the student day. Meetings will be scheduled and communicated to faculty prior to the start of the school year. Rescheduling will occur only in the case of unforeseen conflicts or school closures, and educators will receive such notice as is practicable.
2. The District may schedule other meetings including department meetings that fall within the workday as defined in this Article.
3. The administration will employ its best efforts to provide employees a meeting agenda by email at least 24 hours prior to the meeting.

#### E. Meetings Outside Normal Workday

1. All CTE staff will attend two evening program advisory meetings on dates to be determined by the administration. The dates of these meetings will be developed in consultation with the Union and communicated to staff prior to the start of the school year. Meeting dates are subject to change based upon factors affecting the school calendar (e.g., snow days, unplanned student events, etc.)
2. All employees will attend one weekend open house of approximately 4 hours.
3. All unit members will attend graduation exercises each year. The District will make every effort to schedule a half day of school on the day of graduation, unless the Superintendent-Director determines that student learning will be adversely affected, for example, due to state assessments being scheduled on the same day. If a half day cannot be scheduled on the day of graduation the District will schedule a half day on another date.
4. The District may choose to schedule one parent night per school year not to exceed three hours. If the District schedules a parent night, the District will also schedule one half-day

professional development day at which teachers will receive release time equal to the length of the parent night.

5. School counselors will attend two parents' nights per year (e.g., freshmen orientation, grade level parents' night, college night).

## **Article 6      TEACHING**

A. The District will notify teachers by August 1 when possible: (1) the subjects they will be teaching in the following year; (2) the grade level of the students they will be teaching; (3) other information the administration possesses and deems pertinent, such as changes in curriculum. Teachers will receive at least 14 calendar days' notice of a change in the classes being taught by the teacher when possible.

### **B. Class coverage**

When there is a shortage of substitutes, the administration will first assign supervision periods to teachers with less than a full teaching schedule. If such teachers are not sufficient to provide the coverage necessary, the administration will then cover the classes with other available educators.

### **C. Class Schedule**

1. Based upon the 6-period per day bell schedule:

a. Academic teachers and special education co-teachers will teach at least 4 periods and have at least one unscheduled period to be used as an individual preparation period. Any additional unscheduled periods may be assigned by the District as structured preparation (PLCs, co-teacher common planning, etc.) or other assignments. Any unassigned periods may be used as additional individual preparation periods.

b. Vocational teachers and related teachers will teach 5 periods and have at least one unscheduled period to be used as an individual preparation period. Related teachers who are scheduled to teach less than 5 periods will provide coverage in the shop area. Any additional unscheduled periods may be assigned by the District.

2. The District may alter the bell schedule for educational reasons, in which case the Union shall receive notice prior to the start of the school year in which the change is to take effect, and an opportunity to discuss the impacts of the new schedule.

### **D. Supervisory Duties**

All academic and career and technical teachers may be assigned supervisory duty on a rotating basis, as determined by the school administration. In addition, teachers with less than a full schedule may be assigned duties at other times. Supervisory duties include but are not limited to lunchroom supervision, classroom and study supervision, or supervision of students at planned or unplanned gatherings.

**Article 7 PERSONNEL FILES**

- A. The District shall maintain personnel records in compliance with the Personnel Records Statute, M.G.L. c.149, §52C.
- B. If the District places adverse information in the employee's personnel record (as defined by statute), the District will notify the employee and provide the employee with an opportunity to review the information. The employee shall acknowledge that s/he has read such material by affixing his/her signature on the copy to be filed. Such signature does not indicate agreement with its content, but merely signifies that the employee has read the material to be filed.
- C. The employee shall have the right to file a response to any material put in the personnel file. The response shall also be included in the personnel file.
- D. A teacher may review the teacher's own personnel file as soon as practicable but no later than five school days after a written request (including by email). The review will take place during normal business hours at the school. The teacher may receive a copy of the file no more than twice per school year.
- E. The District shall provide the Union president or designee with access to the employee's personnel file, upon receipt of written permission from the employee.
- F. Official Grievances filed by a teacher shall not be part of the official personnel file. However, documents relating to grievance resolutions may be part of the file if necessary to delineate how future pay, benefit or other working conditions will be handled.
- G. Educator Evaluations shall be made part of the personnel file. The District shall treat evaluations as personnel information within the meaning of 603 CMR 35.11(6) and M.G.L. c. 4, §7(26)(a) and (c), not subject to disclosure under the public records law, unless the Supervisor of Public Records or other competent authority so determines.
- H. The District shall notify a teacher of any public records request or subpoena seeking personnel records. The District will not provide personnel records in response to a public records request except as required by law. The District will provide a teacher with reasonable notice of its intent to comply with a subpoena.

**Article 8 SICK LEAVE**

- A. Educators shall earn sick leave at the rate of 15 days per year. Sick leave shall be earned pro rata on a monthly basis. Educators shall be allowed to accumulate sick days up to a maximum of 180 days. Notwithstanding any other provision of this Agreement, employees will not accrue sick leave while on any type of leave in excess of forty-five (45) calendar days, or at any time while in a no-pay status. Sick leave may be used only in cases where the employee is medically unable to work or attending a medical appointment that cannot reasonably be scheduled outside of the workday or work year. Educators may also use sick leave when their presence is necessary to care for an ill or injured child, spouse, or parent.

- B. Procedure. Where an employee has an illness requiring the use of a sick day, the employee will contact the administrator designated by the District prior to 6 a.m. in order to allow the District to obtain coverage, or otherwise follow the procedure communicated by the District.
- C. Medical Certification. The District may require an employee to provide medical certification of the need for sick leave at no cost to the District in the following circumstances:
1. After 3 consecutive absences; or,
  2. The District suspects sick leave abuse based on specific articulable facts; or,
  3. The employee is on an extended medical leave; or,
  4. Such a request is contemplated by statute (e.g., FMLA).

Upon the request of the District, medical documentation shall state the specific restrictions, and date of expected return to work.

- D. Independent Medical Examination. In cases where: (1) the employee has been on extended medical leave; (2) the District reasonably suspects sick leave abuse; (3) the District has reason to question the employee's fitness for duty; (4) the employee requests an accommodation; the District may require an employee to be examined at the district's expense by a doctor of the district's choosing.

If the District's physician determines that the employee is able to return to work, and the employee's physician disagrees in writing, then the employee's physician will have a reasonable opportunity to consult with the District's physician. If the disagreement persists after the opportunity to consult, then a third physician will be employed to make the determination. In such case, the District will compile a list of at least three physicians with appropriate qualifications from which the employee's physician may select within 20 calendar days. If no selection is made, then the District shall select a physician from the list and take steps to schedule the examination. If the third physician agrees with the District's physician, or if the employee's physician does not disagree with the District's physician as indicated above, then the District may direct the employee to return to work. An employee who fails to return to work after being so directed shall not be entitled to collect any further sick pay from any source and shall be considered to have abandoned his/her employment.

E. Sick Leave Buyback

1. End of Career Buyback

Educators who retire from the District in order to receive pension pursuant to M.G.L. Chapter 32, or who die while employed by the District shall be entitled to receive payment for accrued unused sick days at the time of retirement not to exceed 180 days at \$60 per day. In the case of retirement the employee must provide the District with at least 12 months' notice of retirement to receive the payment. There shall be no other compensation for unused sick time based on an employee's departure from the District.

2. Annual Buyback

Educators who have accumulated 180 days of sick leave as of the beginning of a school year shall be eligible for a bonus at the end of the year based upon their use of sick leave

during the year. Bonuses shall be paid in the last pay period of June as indicated below:

Days of Sick Leave Used	Bonus
0	\$600
1	\$480
2	\$360
3	\$240

## **Article 9 OTHER LEAVES**

### **A. Personal Days**

1. Employees shall be granted three (3) paid personal days per school year. Unused personal days at the end of the year will be added to the employee's sick leave accrual.
2. Under ordinary circumstances, personal leave shall be granted for personal affairs requiring the presence of the employee, which cannot reasonably be conducted during non-school hours.
3. Application for personal leave will be made to the Superintendent-Director or designee, at least forty-eight (48) hours before taking such leave, except in the case of emergencies.
4. Personal days may not be used the day before or after a holiday, the day before or after a vacation period, during scheduled standardized testing dates, or during the first and last five (5) days of the school year, except in urgent circumstances with advance approval by the Superintendent-Director or designee. No more than one member of each department may use a personal day on the same day unless approved in advance by the Principal.
5. Personal days may be taken in half day increments.

### **B. Bereavement Leave**

1. Five (5) days of bereavement leave shall be granted to an employee covered by this agreement upon the death of the employee's spouse, parent, or child.
2. Three (3) days of bereavement leave shall be granted upon the death of other members of the employee's immediate family (i.e., brother, sister, grandchild) or anyone residing in the same household with the employee.
3. Two (2) days of bereavement leave shall be granted upon the death of a grandparent, or in-law (father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, or daughter-in-law).
4. One (1) day of bereavement leave shall be granted upon the death of an aunt, uncle, niece, or nephew.
5. The Superintendent-Director or designee may provide a discretionary grant of additional Bereavement Leave in appropriate circumstances.

### C. Jury Service

In the event a teacher is summoned for jury duty, he/she will receive from the District an amount equal to his/her regular daily rate of pay less any per diem allowance received from the courts and with no deduction from the teacher's paid leave provided by this Agreement.

### D. Statutory Leaves (FMLA, MPLA, and SNLA)

1. Notwithstanding anything in this Agreement to the contrary, any unit member may exercise his or her rights to take Family and Medical Leave or Military Family Leave pursuant to the Family and Medical Leave Act of 1993 ("FMLA"), if he or she has worked 1250 hours in the last twelve (12) months, in accordance with the FMLA. Likewise, employees may exercise their rights to take Small Necessities Leave pursuant to the Massachusetts Small Necessities Leave Act ("SNLA") or parental leave pursuant to the Massachusetts Parental Leave Act ("MPLA").
2. The FMLA is a federal law that provides for up to twelve (12) weeks of unpaid leave each year for the birth, adoption, or placement of a child; the serious health condition of the employee or an immediate family member; or to attend to certain qualifying exigencies connected with having a family member deployed to active military service. In addition, the FMLA allows up to twenty-six (26) weeks of leave in a single twelve (12) month period to care for covered military service members who become ill or injured in the line of duty while on active duty in the military.
3. The SNLA is a state law that provides up to twenty-four (24) hours per year of unpaid leave to attend to certain responsibilities regarding the educational advancement of the employee's child, accompanying an employee's child to routine medical or dental appointments, or accompanying an elderly relative of the employee to routine medical or dental appointments, or appointments for other professional services related to the elder's care, such as interviewing at nursing or group homes.
4. The MPLA provides an employee who has been employed for 3 months as a full time employee with 8 weeks of unpaid (except as provided below) parental leave for the purpose of giving birth or for the placement or adoption of a child as further defined in the statute. As long as the employee provides two-weeks' notice of their intent to return and returns at or before the expiration of 8-weeks, their right to return to the same or similar position is protected, as further detailed in the statute.
5. Although the statutory leaves are unpaid, employees with available qualifying paid leave benefits will receive paid leave. Qualifying paid leave means leave that would be available for use for the purpose for which it is being taken in the absence of the statute. For example, a leave taken in connection with the employee's own illness (including medically documented disability resulting from childbirth), qualifies for the use of sick leave, while leave to care for another sick person qualifies for sick leave only to the extent that sick leave for family illness is available. Parental leave that is not taken in connection with any disability of the teacher would not generally be eligible for sick leave. In the event that an employee qualifies for



FMLA, MPLA or SNLA leave, the District has the right to designate applicable paid leave as FMLA, MPLA or SNLA leave. Leave entitlement will be calculated on a rolling 12-month basis. The District shall have the right to establish rules and regulations concerning the use of Family and Medical Leave and Small Necessities Leave that are consistent with those laws and do not conflict with specific provisions of this Agreement, subject to impact bargaining, if requested. Leaves under the FMLA and MPLA will run concurrently. If both parents work for the District they are together entitled to the FMLA/MPLA statutory leave amount in the aggregate.

#### **E. Parental Leave**

1. Childbirth and Pregnancy Related Leave. Paid leave for the employee who gives birth to a baby is available as outlined in the preceding section, based upon documented medical need subject to the employee having available sick leave.
2. Adoption. If an employee adopts a child under the age of 18, the employee may access up to 4 weeks (20 days) of available sick leave to cover FMLA/MPLA qualifying parental leave upon presentation of documentation satisfactory to the District. If both parents are employees of the District the statutorily available weeks of unpaid leave shall be in the aggregate.
3. Non-Birthing Parent. If an employee's spouse gives birth to a baby, the employee may access up to 4 weeks (20 days) of available sick leave to cover FMLA/MPLA qualifying parental leave upon presentation of documentation satisfactory to the District.
4. Extended Unpaid Parental Leave. A teacher with professional status shall be allowed an unpaid parental leave of up to one (1) year following the September 1 after the birth or placement through adoption of a child. All parental leave requests must be made in writing to the Superintendent-Director at least sixty (60) days in advance, or as soon as practicable if such notice is not possible. A teacher on a full year leave of absence shall inform the Superintendent-Director of the teacher's decision either to return to work or to resign by April 1 of the calendar year in which the leave is to end. Where such leave exceeds the statutory leave periods, the District shall have the right to conform the length of the leave to natural breaks in the school year for the benefit of students.

#### **F. Military Leave**

Military Leave will be provided in accordance with applicable state and federal laws. Employees who are obligated to perform summer reserve training, and who have control over when such training is scheduled, will use their best efforts to have such training scheduled during the summer months or at such times as will cause the least disruption to the school. Employees who receive orders to active duty or for training are required to provide copies of those orders to the District promptly.

## Article 10 INSURANCE

- A. Health Insurance will be provided to all eligible employees in accordance with applicable statutes of the Commonwealth and the terms of the insurance policies. Family memberships in these plans are available to those employees who qualify for this coverage. Premiums on these insurance plans are divided between the district and the employee, with the district contributing 65% (GNB will contribute 65% toward the health plan with the lowest premium and the equivalent dollar amount to any other health plan offered).
- B. Dental insurance will be made available to eligible employees on the same terms as health insurance.
- C. The District will make available to eligible employees a \$20,000 life insurance policy with 65% of the premium paid by the District and 35% paid by the employee.
- D. Eligible employees may participate in other insurance programs offered by the District provided that the employee pays the full cost of the premium.
- E. The District will purchase insurance after receiving recommendations through the insurance advisory committee process pursuant to M.G.L. Chapter 32B, Section 3, at which the Union shall be represented. This process shall be sufficient to place the Union on notice of any proposed changes to health insurance. Adherence to this process shall satisfy any bargaining obligation the District might otherwise have with the Union.
- F. Pursuant to the District's Section 125 Plan, eligible employees may make premium contributions with pre-tax dollars.

## Article 11 DRUG AND ALCOHOL POLICY

- A. The District and the Union acknowledge the strong commitment of the District to its employees to provide a safe workplace and to establish programs promoting high standards of employee health. The goal of this policy is to establish and maintain a work environment that is free from the effects of alcohol and drug use. The District and the Union further acknowledge that employees impaired by drugs and alcohol pose a danger to their fellow employees and to students and impair their own health and safety. The parties also recognize that teachers are role models for students and must behave accordingly.
- B. The following conduct shall constitute offenses under this section:
  1. The possession, use, transfer, manufacture, or sale of any illegal drug.
  2. The possession or use of alcohol during working hours, or at any District events involving students.
  3. Reporting to work shortly after consuming or impaired by drugs or alcohol.
  4. Providing drugs or alcohol to minors.
- C. For the purposes of this Article, prohibited drugs include all substances identified as controlled substances by state or federal laws or regulations. Included among those drugs are marijuana,

cocaine, opiates, phencyclidine (PCP), amphetamines, and methamphetamines. Possession of a controlled substance without a doctor's prescription or other legal authorization violates this section and may be illegal.

- D. A teacher who is taking a controlled substance under a valid prescription must check with his or her physician to ensure that the medication will not interfere with the teacher's ability to work safely and efficiently. Teachers must advise the Principal if any medication is likely to have an impact on the safe and efficient performance of the job. Information provided will be kept confidential to the extent possible consistently with the safety of students and staff.
- E. Abuse of validly obtained prescription drugs will be treated in the same manner as abuse of alcohol. Abuse of prescription drugs in all other cases will be treated as abuse of illegal drugs.
- F. The District has the right to search for alcohol or drugs on District property, including but not limited to district owned desks, closets, file cabinets, toolboxes, lockers, and vehicles.
- G. The District and the Union recognize that many people with substance abuse issues can receive treatment and return to productive employment. Accordingly, employees are encouraged to seek counseling from the Employee Assistance Program (EAP), and voluntary participation need not be disclosed. Employees will not be disciplined for seeking assistance from the EAP, and matters discussed with EAP personnel are confidential unless otherwise agreed by the employee. In an appropriate case, the District may enter into an agreement with the Union and an employee in which the employee's continued employment may be subject to certain conditions, which may include participation in a rehabilitation program and/or follow-up drug and alcohol testing.
- H. Any teacher who violates this policy may be subject to disciplinary action up to and including dismissal, subject to the procedural rights granted under M.G.L. c. 71, §42.

## **Article 12      PROFESSIONAL IMPROVEMENT ACTIVITIES**

- A. A professional improvement activity may be eligible for reimbursement if it is approved by the District and relevant to the curriculum being taught by the Educator requesting it; such activities may include, but are not limited to, coursework, technical training (e.g., on new equipment or processes), and other similar activities.
- B. To be eligible for reimbursement, an Educator must apply in writing to the Superintendent-Director for approval prior to commencing a professional improvement activity. The District may prescribe procedures for processing such requests and administering them in a fair and equitable manner. The District will communicate the status of such requests within 15 days.
- C. The District agrees to reimburse professional improvement activity expenses incurred by Educators subject to the following conditions:
  - 1. The reimbursement rate for professional development activities shall be 50% of the tuition and fees for courses and training programs.

2. If there are extraordinary expenses (such as travel and lodging) associated with the activity, those expenses for which reimbursement is sought must be detailed in a budget to be provided along with the initial request described in Section B. The reimbursement shall be 50% of the actual expenses, (not to exceed 50% of the initial budget amount).
  3. Preference will be given to courses taken from a consortium associated with the District, courses taken within a degree program and courses taken in order to secure DESE licensure.
  4. Educators must achieve a grade of B or better in a course or achieve successful completion or certification in an activity to qualify for reimbursement.
  5. In order to receive reimbursement, the Educator must be working for the District at the time of payment.
  6. Reimbursement shall be made no later than forty-five (45) calendar days after an Educator submits documentation of expenses and proof of grade achieved for coursework.
- D. Reimbursement for professional improvement activities in the aggregate shall be subject to the District's budget. The District will reserve \$40,000 annually to cover the reimbursements provided by this Article, unless extraordinary circumstances require otherwise. Individual Educators shall be limited to reimbursement in the total amount of \$1,000 annually. An educator who reaches the individual cap may request additional reimbursement from remaining professional improvement funds, which request may be granted at the District's discretion.

### **Article 13     REDUCTION IN FORCE**

- A. The District retains the right to reduce the number of employees on its staff in accordance with M.G.L. c.71, §42. A decision to reduce the staff for other than disciplinary reasons shall not be subject to arbitration.
- B. In the case of any layoff or reorganization, the employees retained shall be those best qualified for the positions that remain, in the judgment of the Superintendent-Director.
  1. If the position to be eliminated in a particular department is held by a professional status teacher, that teacher may displace a non-professional status teacher; provided, that the professional status teacher is properly licensed for the position he or she seeks to assume.
  2. As between employees with professional status who are properly licensed for a position that remains after a reduction or reorganization, layoff decisions shall be based upon qualifications. Qualifications shall include, primarily, indicators of performance as defined herein, and shall also include, professional training, other active and inactive licenses held, other materials in the personnel file, and the anticipated needs of the District. Seniority, as defined below, shall be considered as a tie-breaker among employees whose qualifications are no different using the criteria in this Article.

3. Indicators of performance shall include ratings from performance evaluations (except that no distinction shall be made between evaluations that meet or exceed performance standards) and disciplinary history.
  4. These are not to be considered as a listing of priorities but are identified to indicate that a judgment will be made if reductions become necessary with each of the above factors being given appropriate weight.
- C. For purposes of this Article, seniority shall mean the length of continuous service to the District in a position within the bargaining unit, beginning with the first day for which compensation was received, including any periods of authorized leave of absence. Should a member of the bargaining unit accept a position in the employ of the District, which is outside of the bargaining unit, seniority as defined in this paragraph shall not be lost, but it shall cease to accumulate until such time as said person might return to the unit.
- D. Any employee who is determined to be excess in a particular subject area and who is qualified, as defined in M.G.L. C. 71, §42, to teach in another subject area may displace a person in that other area subject to the criteria in Section B.
- E. In the event layoffs are projected the District will notify the Union as soon as practicable after a decision is made. The District will meet with the Union to discuss the need for layoff and the basis for selection of employees; provided, these discussions will not delay implementation of the layoffs.
- F. Employees who have been laid off under this Article shall have recall rights for 18 months following the effective date of the layoff. Employees with recall rights shall be offered vacant positions for which they are qualified in accordance with paragraph B. Employees with recall rights may decline recall to temporary or substitute positions and still maintain said rights for the remainder of the aforementioned time period but will forfeit such rights if they decline recall to a permanent vacancy that is available prior to the beginning of a school year. An employee with recall rights may accept a temporary or substitute position without affecting his/her recall rights. An employee who accepts a Massachusetts retirement pension, or any contractual retirement benefits after a layoff shall not be subject to recall.
- G. If an employee is recalled under this Article, such employee shall have restored all of the benefits to which he/she was entitled prior to the layoff including any accumulated sick leave (if not paid out), seniority, and professional teacher status. A recalled employee shall be placed on the Salary Schedule on the next step above that on which he/she was being paid at the time of the layoff provided the employee worked at least 130 school days in the year of the layoff.

#### **Article 14 UNION RIGHTS**

- A. Payroll Deduction. The District agrees to provide payroll deductions of current Union and affiliate dues for employees whose written authorizations are received by the District on or before October 1 of each fiscal year. The Union's Treasurer shall certify the specific amount of current dues on or before September 15 of each year. The dues and a list of employees from

whom the dues have been deducted shall be forwarded to the Union Treasurer no later than thirty (30) days after such deductions have been made. If an employee withdraws authorization for dues deduction the District shall cease making the deduction as soon as practicable.

B. Sharing of Information.

1. The District will, upon request, provide the Union with information relevant and necessary to meeting the Union's responsibilities as exclusive representative of the members of the bargaining unit. Where the request seeks a large volume of information, or where a large amount of staff time will be required to compile the information, the parties will bargain about the scope of the request and the costs of meeting it.
2. Pursuant to M.G.L. c. 150E § 5A the district will furnish the Union with information concerning new employees within ten days.
3. Members of the bargaining unit are at all times required to have up to date contact information on file with the District, including legal name, address, and phone numbers on which they can be reached.
4. The Union must provide, annually by September 1, and as soon as possible in the case of any changes, a list of all Union officers.
5. The District agrees to share School Committee public meeting agendas and meeting packets for the public portion of School Committee meetings with the Union co-presidents.

C. Allowed Time for Mutually Scheduled Meetings. When the District and the Union mutually schedule meetings on site during school hours, unit employees who are reasonably required to be present will be released from their responsibilities without loss of pay during the time that they are needed. The Union must provide reasonable advance notice of what personnel it contends are needed for a particular meeting. If there is a dispute about who is required to be present then the parties will confer about whether the employee will attend, and if so, how the coverage costs will be met.

D. Union Access to School Building. Union officials may visit the workplace to perform their responsibilities only with advance notice and approval from the Superintendent-Director or designee. While on the premises, Union officials agree to abide by all security procedures.

E. Use of School Building for Meetings. The Union shall be permitted to use the school building for teacher meetings, after school hours, and provided there is no interference with school or District activities. The Union must request the use of the space in accordance with District regulations. The Union will not be charged a fee as long as the District does not incur any costs (e.g. custodial coverage).

F. Bulletin Space and Mailboxes. The District shall permit the Union reasonable access and use of employee mailboxes and shall cooperate with the Union to the extent it requires space to post materials for view by employees.

- G. Union Activity During Workday. Union officials may use non-work time (e.g., lunch) during the workday to conduct union business. However, Union activities must not be conducted on work time or interfere with the work time of other unit or non-unit employees.

**Article 15 NO STRIKES**

Neither the Union nor any of its agents nor any of its members will individually, collectively, concertedly, or in any manner whatsoever engage in, incite, participate in, aid, or condone, whether directly or indirectly, any strike, sit down, stay-in, slowdown, work stoppage, withholding of services or other interference with delivery of services including prohibited activities defined by M.G.L. c. 150E § 9A. The District agrees that during the term of the Agreement it will not lockout any of the employees covered by this Agreement.

The District may impose any disciplinary action, including discharge, upon any employee involved in a violation of this Article.

The District retains the right to pursue directly any and all remedies it may have at law or in equity in the event of a violation of this Article including seeking attorney fees or seeking relief at the Department of Labor Relations.

**Article 16 STABILITY OF AGREEMENT**

- A. No agreements, practices, benefits, privileges or understandings, oral or written, benefiting an employee or the employees covered by this Agreement, shall be controlling or in any way affect the relations between the parties unless and until such agreements or understandings have been reduced to writing and duly executed by both parties on or after the date of this Agreement.
- B. The failure of the District or the Union to insist, in any one or more instances, upon performance of any of the terms or conditions of the Agreement, shall not be considered as a waiver or relinquishment of the right of the District or of the Union to future performance of any such term or condition and the obligation of the Union or the District to such future performance shall continue in full force and effect.
- C. No amendment, alteration, or variation of the terms of this Agreement shall bind the parties unless it is made in writing and executed by the Union and the District.
- D. Should any provision of this Agreement be found to be invalid by operation of law or by a court of competent jurisdiction, all other provisions of this Agreement shall remain in effect.

**Article 17 COMPLAINTS AND DISCIPLINE**

- A. Complaints Against Employees. A complaint of substance made about a teacher will be addressed with the teacher as soon as practicable after it is presented to the administration, unless the administration believes that its investigation may be hindered by providing such notice.

- B. “Weingarten” Rights. An employee summoned to an investigatory meeting with the administration, who reasonably believes that the meeting could lead to discipline, shall have the right to be accompanied by a union representative or fellow employee. A representative or other person who accompanies the employee shall be permitted to advise the employee but may not unduly interfere with the meeting.
- C. Just Cause. Teachers with professional status shall be suspended or dismissed only for the reasons set forth in M.G.L. c. 71, §42, or other just cause. Teachers without professional status may be suspended, dismissed, or otherwise disciplined at the District’s discretion, provided the District meets the procedural requirements of any applicable provision of M.G.L. c. 71.

## Article 18 EVALUATIONS

Evaluations shall be conducted in accordance with the instruments and procedures contained in a document to be called the “Greater New Bedford Educator Evaluation System Manual.” The manual shall be developed and revised as necessary by an Evaluation Committee made up of administrators appointed by the District and educators appointed by the Union. The work of the Evaluation Committee shall be subject to approval by the District and the Union.

## Article 19 RETIREMENT NOTICE BONUS

- A. The District will pay Educators who provide sufficient advance notice of their retirement a bonus as set forth below. To be eligible for the bonus the Educator must meet the following conditions:
- Requisite completed years of continuous permanent full-time service at Greater New Bedford Regional Vocational Technical High School;
  - Resigning for purposes of retirement through Massachusetts General Laws Chapter 32; and
  - Provides written notice to the Superintendent twelve (12) months or more before the date the Educator intends to retire.
- B. Once the notice is provided, it may be revoked within 30 days, after which it shall be irrevocable.
- C. The bonus will be paid within one month of retirement.
- D. Bonus amounts shall be as follows based on completed years of continuous service to the District at the time of retirement:

Completed Years	Amount
10	\$1000
15	\$1500
20	\$2000
25	\$3000
30	\$3500
35	\$4500



**DURATION**

This Agreement shall be in effect from July 1, 2021 through June 30, 2024.

GREATER NEW BEDFORD EDUCATORS,  
UNION, (UNIT A), MTA

*Heather Amante*  
*Seyen*  
*Dynne Dillard*

GREATER NEW BEDFORD REGIONAL  
VOCATIONAL HIGH SCHOOL  
DISTRICT COMMITTEE

*Paul Compton*  
*Michael Sklar*  
*Wynne Deacon*  
*John P. Jones*  
*Lynda Mabee*

Date: 7/20/21

Date: 7/20/2021

## APPENDIX A PAY SCALES

### FY 2022

#### Academic

	B	B+15	M	M+15	M+30	CAGS/2M	Doc
Prov	50,223	51,612	54,048	54,397	54,753	56,307	57,876
1-1	52,734	54,124	56,560	56,907	57,264	58,818	60,387
1-2	55,409	56,800	59,235	59,584	59,939	61,493	63,063
1-3	58,085	59,476	61,911	62,260	62,615	64,169	65,739
1-4	60,761	62,151	64,586	64,935	65,291	66,845	68,414
1-5	63,436	64,827	67,262	67,611	67,966	69,520	71,090
1-6	66,112	67,502	69,938	70,287	70,642	72,196	73,767
1-7	68,788	70,178	72,613	72,962	73,318	74,872	76,442
1-8	71,463	72,854	75,289	75,638	75,994	77,547	79,118
1-9	74,140	75,529	77,966	78,314	78,670	80,224	81,794
1-10	76,816	78,205	80,641	80,989	81,346	82,900	84,469
1-11	79,491	80,881	83,317	83,665	84,021	85,575	87,145
1-12	82,167	83,556	85,993	86,341	86,697	88,251	89,821
1-13	84,842	86,233	88,668	89,016	89,372	90,926	92,496
1-14	87,518	88,909	91,344	91,692	92,048	93,602	95,172
1-15	90,194	91,584	94,020	94,367	94,724	96,278	97,849

#### CVTE

	74-Init	74-Prof	AS	B	B+15	M	M+15	M+30	CAGS/2M	Doc
Prov	50,893	51,612	52,308	54,048	54,397	56,824	57,173	57,525	58,915	60,658
2-1	53,403	54,124	54,818	56,560	56,907	59,335	59,683	60,036	61,425	63,170
2-2	56,079	56,800	57,494	59,235	59,584	62,011	62,359	62,712	64,102	65,845
2-3	58,754	59,476	60,169	61,911	62,260	64,687	65,035	65,388	66,777	68,521
2-4	61,430	62,151	62,845	64,586	64,935	67,362	67,710	68,063	69,453	71,196
2-5	64,107	64,827	65,521	67,262	67,611	70,038	70,386	70,739	72,128	73,872
2-6	66,782	67,502	68,196	69,938	70,287	72,714	73,061	73,415	74,804	76,548
2-7	69,458	70,178	70,872	72,613	72,962	75,389	75,737	76,090	77,480	79,223
2-8	72,134	72,854	73,547	75,289	75,638	78,065	78,414	78,766	80,155	81,899
2-9	74,809	75,529	76,223	77,966	78,314	80,740	81,089	81,442	82,831	84,575
2-10	77,485	78,205	78,899	80,641	80,989	83,416	83,765	84,117	85,507	87,251
2-11	80,161	80,881	81,574	83,317	83,665	86,092	86,441	86,793	88,182	89,927
2-12	82,836	83,556	84,250	85,993	86,341	88,767	89,116	89,468	90,858	92,603
2-13	85,512	86,233	86,926	88,668	89,016	91,443	91,792	92,144	93,534	95,278
2-14	88,188	88,909	89,601	91,344	91,692	94,119	94,468	94,821	96,209	97,954
2-15	90,863	91,584	92,278	94,020	94,367	96,795	97,143	97,496	98,885	100,630

**FY 2023**

## Academic

	B	B+15	M	M+15	M+30	CAGS/2M	Doc
Prov	51,227	52,644	55,129	55,485	55,848	57,433	59,034
1-1	53,788	55,207	57,691	58,046	58,409	59,994	61,595
1-2	56,518	57,936	60,420	60,776	61,138	62,723	64,324
1-3	59,247	60,665	63,149	63,505	63,867	65,452	67,053
1-4	61,976	63,394	65,878	66,234	66,596	68,182	69,783
1-5	64,705	66,123	68,607	68,963	69,326	70,911	72,512
1-6	67,434	68,852	71,336	71,692	72,055	73,640	75,242
1-7	70,163	71,582	74,066	74,422	74,784	76,369	77,971
1-8	72,892	74,311	76,795	77,151	77,514	79,098	80,700
1-9	75,623	77,040	79,525	79,880	80,243	81,828	83,429
1-10	78,352	79,769	82,254	82,609	82,972	84,557	86,159
1-11	81,081	82,498	84,983	85,338	85,702	87,287	88,888
1-12	83,810	85,227	87,712	88,067	88,431	90,016	91,617
1-13	86,539	87,958	90,442	90,796	91,160	92,745	94,346
1-14	89,268	90,687	93,171	93,526	93,889	95,474	97,075
1-15	91,998	93,416	95,900	96,255	96,618	98,203	99,805

## CVTE

	74-init	74-prof	AS	B	B+15	M	M+15	M+30	CAGS/2M	Doc
Prov	51,911	52,644	53,354	55,129	55,485	57,961	58,317	58,676	60,093	61,872
2-1	54,471	55,207	55,914	57,691	58,046	60,522	60,877	61,237	62,653	64,433
2-2	57,200	57,936	58,643	60,420	60,776	63,251	63,606	63,966	65,384	67,162
2-3	59,930	60,665	61,373	63,149	63,505	65,980	66,335	66,695	68,113	69,891
2-4	62,659	63,394	64,102	65,878	66,234	68,709	69,064	69,425	70,842	72,620
2-5	65,389	66,123	66,831	68,607	68,963	71,439	71,793	72,154	73,571	75,350
2-6	68,118	68,852	69,560	71,336	71,692	74,168	74,523	74,883	76,300	78,079
2-7	70,847	71,582	72,289	74,066	74,422	76,897	77,252	77,612	79,029	80,808
2-8	73,576	74,311	75,018	76,795	77,151	79,626	79,982	80,341	81,758	83,537
2-9	76,306	77,040	77,748	79,525	79,880	82,355	82,711	83,070	84,488	86,266
2-10	79,035	79,769	80,477	82,254	82,609	85,084	85,440	85,799	87,217	88,996
2-11	81,764	82,498	83,206	84,983	85,338	87,814	88,169	88,529	89,946	91,726
2-12	84,493	85,227	85,935	87,712	88,067	90,543	90,899	91,258	92,675	94,455
2-13	87,222	87,958	88,664	90,442	90,796	93,272	93,628	93,987	95,404	97,184
2-14	89,951	90,687	91,393	93,171	93,526	96,001	96,357	96,717	98,133	99,913
2-15	92,680	93,416	94,124	95,900	96,255	98,731	99,086	99,446	100,863	102,642

**FY 2024****Academic**

	B	B+15	M	M+15	M+30	CAGS/2M	Doc
Prov	52,252	53,697	56,232	56,595	56,965	58,581	60,214
1-1	54,864	56,311	58,845	59,206	59,577	61,194	62,827
1-2	57,648	59,095	61,628	61,991	62,361	63,978	65,611
1-3	60,432	61,878	64,412	64,775	65,145	66,761	68,395
1-4	63,215	64,662	67,196	67,559	67,928	69,545	71,178
1-5	65,999	67,446	69,979	70,343	70,712	72,329	73,962
1-6	68,783	70,230	72,763	73,126	73,496	75,113	76,747
1-7	71,567	73,013	75,547	75,910	76,280	77,896	79,531
1-8	74,350	75,797	78,331	78,694	79,064	80,680	82,314
1-9	77,135	78,581	81,116	81,477	81,848	83,465	85,098
1-10	79,919	81,365	83,899	84,261	84,632	86,249	87,882
1-11	82,703	84,148	86,683	87,045	87,416	89,032	90,666
1-12	85,486	86,932	89,467	89,829	90,199	91,816	93,449
1-13	88,270	89,717	92,250	92,612	92,983	94,600	96,233
1-14	91,054	92,501	95,034	95,396	95,767	97,384	99,017
1-15	93,838	95,284	97,818	98,180	98,551	100,167	101,802

**CVTE**

	74-init	74-Prof	AS	B	B+15	M	M+15	M+30	CAGS/2M	Doc
Prov	52,949	53,697	54,421	56,232	56,595	59,120	59,483	59,849	61,295	63,109
2-1	55,561	56,311	57,033	58,845	59,206	61,732	62,094	62,462	63,906	65,722
2-2	58,344	59,095	59,816	61,628	61,991	64,516	64,878	65,246	66,691	68,505
2-3	61,128	61,878	62,600	64,412	64,775	67,300	67,662	68,029	69,475	71,289
2-4	63,912	64,662	65,384	67,196	67,559	70,084	70,446	70,813	72,259	74,073
2-5	66,697	67,446	68,168	69,979	70,343	72,867	73,229	73,597	75,042	76,857
2-6	69,480	70,230	70,951	72,763	73,126	75,651	76,013	76,381	77,826	79,640
2-7	72,264	73,013	73,735	75,547	75,910	78,435	78,797	79,164	80,610	82,424
2-8	75,048	75,797	76,519	78,331	78,694	81,219	81,582	81,948	83,394	85,208
2-9	77,832	78,581	79,302	81,116	81,477	84,002	84,365	84,732	86,177	87,991
2-10	80,615	81,365	82,086	83,899	84,261	86,786	87,149	87,515	88,961	90,776
2-11	83,399	84,148	84,870	86,683	87,045	89,570	89,933	90,299	91,745	93,560
2-12	86,183	86,932	87,654	89,467	89,829	92,354	92,717	93,083	94,529	96,344
2-13	88,967	89,717	90,437	92,250	92,612	95,137	95,500	95,867	97,312	99,128
2-14	91,750	92,501	93,221	95,034	95,396	97,921	98,284	98,652	100,096	101,911
2-15	94,534	95,284	96,006	97,818	98,180	100,706	101,068	101,435	102,880	104,695

**APPENDIX B  
STIPENDS FOR ADDITIONAL DUTIES**

<b>Athletics</b>	Step 1	Step 2	Step 3	Step 4
Football Head Coach	\$ 8,550	\$ 8,750	\$ 8,950	\$ 9,150
Football Asst Coach	\$ 5,575	\$ 5,700	\$ 5,850	\$ 5,950
Soccer-Boys Head Coach	\$ 5,750	\$ 5,875	\$ 6,000	\$ 6,150
Soccer-Boys Asst Coach	\$ 3,750	\$ 3,850	\$ 3,925	\$ 4,000
Soccer-Girls Head Coach	\$ 5,750	\$ 5,875	\$ 6,000	\$ 6,150
Soccer-Girls Asst Coach	\$ 3,750	\$ 3,850	\$ 3,925	\$ 4,000
Volleyball-Girls Head Coach	\$ 3,600	\$ 3,700	\$ 3,800	\$ 3,900
Volleyball-Girls Asst Coach	\$ 2,350	\$ 2,400	\$ 2,450	\$ 2,500
Cross Country Head Coach	\$ 3,600	\$ 3,700	\$ 3,800	\$ 3,875
Cross Country Asst Coach	\$ 2,350	\$ 2,400	\$ 2,450	\$ 2,500
Golf Head Coach	\$ 2,925	\$ 3,000	\$ 3,050	\$ 3,150
Basketball-Boys Head Coach	\$ 6,000	\$ 6,150	\$ 6,300	\$ 6,400
Basketball-Boys Asst Coach	\$ 3,900	\$ 4,000	\$ 4,100	\$ 4,200
Basketball-Girls Head Coach	\$ 6,000	\$ 6,150	\$ 6,300	\$ 6,400
Basketball-Girls Asst Coach	\$ 3,900	\$ 4,000	\$ 4,100	\$ 4,200
Hockey Head Coach	\$ 5,750	\$ 5,900	\$ 6,000	\$ 6,150
Hockey Asst Coach	\$ 3,750	\$ 3,850	\$ 3,900	\$ 4,000
Winter Track Head Coach	\$ 5,000	\$ 5,100	\$ 5,200	\$ 5,300
Winter Track Asst Coach	\$ 3,250	\$ 3,300	\$ 3,400	\$ 3,500
Baseball Head Coach	\$ 5,750	\$ 5,900	\$ 6,000	\$ 6,150
Baseball Asst Coach	\$ 3,750	\$ 3,850	\$ 3,900	\$ 4,000
Softball Head Coach	\$ 5,750	\$ 5,900	\$ 6,000	\$ 6,150
Softball Asst Coach	\$ 3,750	\$ 3,850	\$ 3,900	\$ 4,000
Spring Track Head Coach	\$ 5,400	\$ 5,550	\$ 5,650	\$ 5,800
Spring Track Asst Coach	\$ 3,500	\$ 3,600	\$ 3,700	\$ 3,800
Volleyball-Boys Head Coach	\$ 3,600	\$ 3,700	\$ 3,800	\$ 3,900
Volleyball-Boys Asst Coach	\$ 2,350	\$ 2,400	\$ 2,450	\$ 2,500
Lacrosse-Boys Head Coach	\$ 4,300	\$ 4,400	\$ 4,500	\$ 4,600
Lacrosse-Boys Asst Coach	\$ 2,800	\$ 2,850	\$ 2,900	\$ 3,000
Lacrosse-Girls Head Coach	\$ 4,300	\$ 4,400	\$ 4,500	\$ 4,600
Lacrosse-Girls Asst Coach	\$ 2,800	\$ 2,850	\$ 2,900	\$ 3,000
Cheerleading Advisor	\$ 3,800	\$ 3,900	\$ 4,000	\$ 4,200
Weightlifting	\$ 3,000	per season		
Strength And Conditioning	\$ 3,000	per season		

<b>Class Advisors</b>	
Class Advisor - Freshman	\$ 800
Class Advisor - Freshman	\$ 800
Class Advisor - Junior	\$ 1,600
Class Advisor - Junior	\$ 1,600
Class Advisor - Senior	\$ 1,850
Class Advisor - Senior	\$ 1,850
Class Advisor - Sophomore	\$ 1,050
Class Advisor - Sophomore	\$ 1,050

<b>Club Coordinators</b>	
Club Coordinator - Theatre Company Director	\$4,200
Club Coordinator - Theatre Company Asst. Director	\$800
Club Coordinator - Theatre Company Asst	\$500
Club Coordinator – Yearbook (2)	\$3,450
Club Coordinator - After Prom	\$4,000
Club Coordinator - After Prom Asst	\$1,000
Club Coordinator – Bus. Prof. of America	\$1,650
Club Coordinator - Bus. Prof. of America Assistant	\$650
Club Coordinator - Student Mentors	\$1,000
Club Coordinator - National Honor Society	\$2,150
Club Coordinator - SkillsUSA	\$4,000
Club Coordinator - SkillsUSA Asst	\$1,100
Club Coordinator - Student Council	\$700

<b>Club Advisors: \$200/trimester; max \$600/year</b>	<b>No. (up to)</b>
Club Advisor - American Sign Language	
Club Advisor - Anime Club	
Club Advisor - Artisan Motorworks	
Club Advisor - Bears Building Community	2
Club Advisor - Bowling Club	2
Club Advisor - Chess Club	
Club Advisor - Credit for Life	
Club Advisor - Engineering/Robotics Club	
Club Advisor - Gender Sexuality Alliance	
Club Advisor - Law Society Club	
Club Advisor - Multicultural Club	2
Club Advisor - Music Club	
Club Advisor - Non-Traditional	
Club Advisor - Origami Club	
Club Advisor - Professional Speaking Club	
Club Advisor - Rachel's Challenge Club	
Club Advisor - S.A.D.D.	
Club Advisor - Ski & Snowboard Club	2

<b>Skills (per event category) (May be split for multiple advisors)</b>	
Skills USA Stipend - Districts	\$140
Skills USA Stipend - States	\$140
Skills USA Stipend - States if no districts	\$280
Skills USA Stipend - National	\$182

<b>Business Professionals of America (per event category)</b>	
BPA - Event Coach	\$150
BPA - States	\$150
BPA - Nationals	\$150

<b>Other</b>		
Lead Curriculum CVTE Teacher	\$950	each
New Teacher Mentor (depending on # of new teachers)	\$500	each
Professional Development Committee	\$500	each
Portfolio Reviewers	\$750	each

Hourly Rate pursuant to Article 3, Section J
\$30.32