



HILLTOWN COOPERATIVE
CHARTER PUBLIC SCHOOL

June 1, 2017

Re: Appointment for the 2017-18 School Year

Dear _____,

The Hilltown Cooperative Charter Public School is pleased to appoint you to the position of Director of Teaching and Learning for the 2017-18 school year. This appointment is contingent upon sufficient enrollment and funding by the Commonwealth of Massachusetts and a satisfactory CORI and fingerprint report. Your salary for this full time, 12 month position is \$_____ to be paid every two weeks.

This letter of agreement covers the entire fiscal year, July 1, 2017 – June 30, 2018.

To accept, please sign and return the enclosed copy of this letter to the office by June 27, 2017. We look forward to an exciting and fulfilling school year.

Board of Trustees Representative

Date

Accepted by Employee – _____

Date