



## OFFER OF HIRE FOR THE POSITION OF Fourth Grade Teacher

**2018-2019  
Board of Trustees**

**Kathleen Crawford  
Chair**

**Reem Ozone  
Vice Chair**

**Matthew Yezukevich  
Treasurer**

**Susanna Girard  
Secretary**

**Badawi Dweik, Ph.D.  
Trustee**

**Sergio Martin  
Trustee**

**Mark Logan, Ph.D.  
Executive Director**

**Christiana Benson  
Elementary School Principal**

**Michelle Bartley  
Middle School Principal**

**Andrew Lay  
High School Principal**

July 2, 2019

Dear [REDACTED]

Foxborough Regional Charter School is pleased to offer you a full-time position as Fourth Grade Teacher beginning on 08/21/19. In return for your services provided, Foxborough Regional Charter School (FRCS) will pay you twice a month (12 months per year) [REDACTED] per pay period, which is equivalent to a monthly salary of [REDACTED]. Paychecks are issued on the 15<sup>th</sup> and last day of the month.

You will receive 9 Sick days and 2 Personal days per year. Please refer to the Employee Guidelines for sick/personal time procedures.

Shortly, you will receive a personal email from Employee Navigator asking you to complete our onboarding process. Please follow the instructions outlined in the email and complete all required information. As part of our onboarding process, also enclosed are the following:

Benefits at a Glance	Overview of offered benefits at FRCS
Member Perks	Employee perks available to you as a FRCS employee
I-9 Employee Authorization	Please sign and return to HR with necessary identification

Foxborough Regional Charter School is required by federal law to verify the identity and work authorization of all new employees. Accordingly, as required by law, this offer is contingent upon verification of identity and eligibility to be employed in the United States, as well as upon successful completion of a criminal background check (CORI) and fingerprint-based state and national criminal background checks prior to employment. Information for completing these processes is enclosed.

You will be an employee at will, which means that you or Foxborough Regional Charter School may terminate the employment relationship at any time, for any reason, with or without notice. Neither this Offer of Hire, whether accepted or not, nor the materials enclosed herewith, constitute a contract, promise or covenant of employment, or of any particular terms, benefits or duration of employment, nor are any other documents or statements of Foxborough Regional Charter School so intended.

Please contact [REDACTED] Director of Human Resources, if you have any questions about your position, the school, or the terms of this offer. Otherwise, please sign the original of this letter and return it to Human Resources at the school's address.

Welcome to the Foxborough Regional Charter School. We are delighted to have you join us and I look forward to working with you.

Sincerely,

[REDACTED]

Executive Director

I accept at-will employment on the terms set forth in this Offer of Hire.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date